# Exercise 12: Enter a Vendor Invoice with Document Splitting

Follow this menu path:

**Accounting → Financial Accounting → Accounts Payable → Document Entry → Invoice**

Enter the following data:

|  |  |
| --- | --- |
| Vendor | Search using your search term (0##) to find your vendor, note the vendor number is different than the Business Partner number. |
| Invoice date | Current date |
| Amount | 1000 |
| Text | Inspection costs TS410 ## |
| G/L acct | 7043## |
| D/C | Debit |
| Amount in doc. Curr. | 1000 |

Hit Enter.

|  |  |
| --- | --- |
| What error did you get? |  |
| Why did you get this error? |  |

Enter the following data:

|  |  |
| --- | --- |
| Cost Center | SERV-### |

Click Post.

Click More → Document → Display.

Run a Cost Center report to check the entry.